

NORTHERN NEVADA LABORERS TRAINING  
570 REACTOR WAY, RENO, NV 89502  
(775) 856-3660 -- FAX (775) 856-0177

**SUPERVISOR'S  
APPRENTICE EVALUATION FORM**

Member's Name \_\_\_\_\_

Social Security # \_\_\_\_\_

Type of Work Performed \_\_\_\_\_

Month work performed \_\_\_\_\_

**The following definitions apply to each factor rated below:  
Rating Scale**

Is the apprentice still employed? Y / N ?

Would you re-hire the apprentice? Y / N ?

1 2 3 4 5 6 7 8 9 10  
Low High

Quality of work Is the work thorough and accurate? \_\_\_\_\_

Accuracy Consider the speed and amount of work accomplished. \_\_\_\_\_

Dependability Can you rely on the apprentice to complete the task as instructed? \_\_\_\_\_

Attitude How do you rate the apprentice's attitude toward the work, the company,  
the supervisor or co-worker? \_\_\_\_\_

Interest Does the apprentice display a desire to learn? \_\_\_\_\_

Punctuality Is the apprentice on time for work? \_\_\_\_\_

Initiative Is the apprentice a self starter? \_\_\_\_\_

Conduct Does the apprentice conduct himself appropriately on the job? \_\_\_\_\_

Safety Does the apprentice work safely? \_\_\_\_\_

Adaptability Does the apprentice adapt well to new tasks? \_\_\_\_\_

Attendance Is the apprentice absent frequently? Y / N ?

Remarks: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contractor/Company Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

Supervisor/Foreman Signature \_\_\_\_\_

Title \_\_\_\_\_

Supervisor/Foreman print name \_\_\_\_\_

Member Name: \_\_\_\_\_ SS#: \_\_\_\_\_

**Week 1**

Date	Describe in detail the type of work performed	Hrs. worked
Sunday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Monday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Tuesday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Wednesday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Thursday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Friday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Saturday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	

Total hrs. worked this week: \_\_\_\_\_

**Week 2**

Date	Describe in detail the type of work performed	Hrs. worked
Sunday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Monday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Tuesday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Wednesday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Thursday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Friday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Saturday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	

Total hrs. worked this week: \_\_\_\_\_

Member Name: \_\_\_\_\_ SS#: \_\_\_\_\_

**Week 3**

Date	Describe in detail the type of work performed	Hrs. worked
Sunday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Monday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Tuesday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Wednesday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Thursday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Friday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Saturday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	

Total hrs. worked this week: \_\_\_\_\_

**Week 4**

Date	Describe in detail the type of work performed	Hrs. worked
Sunday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Monday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Tuesday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Wednesday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Thursday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Friday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	
Saturday _____	Circle one: Was the type of work Building, Highway or Hazardous Remediation? Work description:	

Total hrs. worked this week: \_\_\_\_\_